

(Updated: 12/06/2023)

MINOR BEHAVIOR OFFENSES

The following types of behaviors result in a discipline referral being submitted to the Site Coordinator.

- Being out of classroom without permission during class time
- Breaking classroom rules
- Chewing gum
- Displaying affection in public
- Disrupting program/classes/snack time
- Inappropriate language
- Running in classrooms, hallways, or sidewalks
- Throwing objects
 - o e.g. Papers, erasers, etc. items that are unlikely to cause major injury
- Use of cellular phones or electronic devices
 - Items will be held by Site Coordinator until picked up by parent/guardian
- Violation of uniform/dress code

CONSEQUENCES FOR MINOR OFFENSES

1st and 2nd Times = Warning

3rd and 4th Times = Call Home

5th Time = Sent Home (for BI, 1 Day Suspension)

6th Time = 2 Day Suspension

7th Time or More = 1 Week Suspension



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MEDIUM BEHAVIOR OFFENSES

Medium behavior offenses result in a referral to Site Coordinator and include:

- Attendance problems/ditching program
- Deceitful behavior
 - o False accusations, forgery, plagiarism, lying, cheating, etc.
- Defiant or disrespectful behavior
- Excessive horseplay
- Insubordination
- Obscene materials, gestures, behavior and/or name-calling*
- Throwing objects
 - o e.g. Rocks, Sharp Items, etc. that pose an injury risk

CONSEQUENCES FOR MEDIUM BEHAVIOR OFFENSES

* The use of any name-calling that includes abusive terms for a person's race/ethnicity, religion, gender identity or sexual orientation will result in an immediate 3 Day Suspension.

1st and 2nd Times = Call Home

3rd Time = 2 Day Suspension

4th Time = 1 Week Suspension

5th Time = 2 Week Suspension (Student cannot return until Site

Coordinator meets with parent/guardian)

6th Time or More = 10+ Week Suspension (Student cannot return until Site Coordinator meets with parent/guardian)



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MAJOR BEHAVIOR OFFENSES*

Major offenses result in a referral to Site Coordinator **and** School Administration and include:

- Bullying/harassment/threatening/extorting
- Causing injury to a fellow student, staff member, volunteer, or any other person, while in attendance at Program
- Fighting/battery (Regardless of who started the fight)
 - Employing hostile contact in which at least one party or both individuals have contributed to a situation by verbal action and/or bodily harm
- Gang related activities
- Inappropriate touching
- Possession, use, being under the influence, sale or distribution of an intoxicating substance (This includes look-alike items)
 - Other substances such as tobacco, electronic smoking device (Vapes), etc. although not considered intoxicating substances, are included in this offense.
- Threatening a fellow student, staff member, volunteer, or any other person, while in attendance at Program, either verbally or physically.
- Vandalism

CONSEQUENCES FOR MAJOR BEHAVIOR OFFENSES

1st Time = 2-3 Week Suspension

2nd Time = 10+ Week Suspension (Student cannot return until Site Coordinator meets with parent/guardian)

3rd Time = Year Suspension (Student cannot return until Site Coordinator meets with parent/guardian)



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SEVERE BEHAVIOR OFFENSES*

Severe offenses result in an immediate referral to Site Coordinator **and** School Administration and include:

- Arson
- Assault
- Bomb threats
- False alarms
- Possession, use, being under the influence, sale or distribution of a controlled substance (Defined by Chapter 329 and Chapter 712-Part IV, Hawaii Revised Statutes, this also includes look-alike items)
- Stealing
- Weapon possession
 - o Includes but is not limited to knives (of any type), chains guns, cudgel type weapons, explosive devices, projectiles.

CONSEQUENCES FOR SEVERE BEHAVIOR OFFENSES

1st Time = 90 Day Suspension (Student cannot return until Site Coordinator meets with parent/guardian)

2nd Time = Year Suspension (Student cannot return until Site Coordinator meets with parent/guardian)

*ALL MAJOR AND SEVERE BEHAVIOR MUST BE REPORTED TO THE SCHOOL PRINCIPAL/VP AND ASAS WITHIN 24-HOURS